

Health and Safety Policy

It is the policy of Crossfields Learning that it will, as far as is reasonably practicable:

- Provide adequate control of the health and safety risks arising from our work activities
- Consult with employees and learners on matters affecting their health and safety
- Provide and maintain a safe environment and equipment
- Ensure safe handling and use of substances
- Provide information, instruction and supervision for employees
- Ensure all employees are competent to do their tasks, and give them adequate training
- Work to prevent accidents and cases of work-related ill health
- Maintain safe and healthy working conditions
- Implement emergency procedures - evacuation in case of fire or other significant incident
- Review and revise this policy as necessary at regular intervals

Teaching Venues and Rented Premises

Crossfields Learning uses a variety of teaching venues, mostly on a hire basis, for intensive teaching weeks. Crossfields Learning will comply with all Health and Safety policies and Risk Assessments required by the venues used for teaching. Learners will be informed of relevant health and safety risks, requirements and procedures at the beginning of taught sessions.

Procedure

Crossfields Learning has conducted a Risk Assessment of its administrative premises and recorded the significant findings for use by all staff and learners. The Risk Assessment plan is available to all staff and learners on request.

This policy will be reviewed every 12 months by Crossfields Learning's Director and/or Core Faculty.